



# The 68<sup>th</sup> Blake Prize

## Frequently Asked Questions

### 1. How do I enter the Blake Prize?

There are 2 steps to enter the 68<sup>th</sup> Blake Prize:

**Step 1:** Pay the entry fee(s).

Once you have finished paying you will be sent a payment confirmation email. The email will have a **link to the online entry form** in it. It will also have a **tax invoice** which lists your **booking number** (located at the top right of your tax invoice). This booking number is essential to successfully complete and submit your entry form.

**Step 2:** Complete the online entry form.

Once you have finished paying and received your payment confirmation email, click the link in the email to open the **online entry form**. The entry form includes all the information you need to enter, including the terms and conditions. You will be asked to enter your **booking number** in the required field, along with everything else we will need from you to enter the Prize. Once you have completed the entry form and hit submit you will receive a confirmation email thanking you for entering the 68<sup>th</sup> Blake Prize.

After you have paid, you will need:

- To read the Terms and Conditions (you can find full Ts and Cs on our website and in the online Entry Form).
- Your personal details, including email, phone and address.
- Your ABN (if applicable)
- If you are represented by a gallery or dealer:
  - The contact details of the gallery or dealer; and
  - The ABN of the gallery or dealer.

- Your artist CV (PDF or Word Doc).
- Your details for the artwork(s) you are entering, including:
  - Title of artwork;
  - Year artwork was made;
  - The materials/medium of the artwork;
  - Dimensions of the artwork (height, width and depth, or duration)
  - Price of the artwork; and
  - Insurance value of the artwork.
- An artwork statement of no more than 200 words.
- Any specific installation and/or space and lighting requirements in writing
- Photographs or video of your artwork ready to submit via the online form, depending on what your artwork is. There is a maximum of 10MB allowed for total artwork upload. All photographs must be high-res JPEGs that are at minimum 2MB each. All photographs should be named in this format: Artist Name\_Artwork Title\_Year. You can also use a file hosting website (eg. Vimeo/YouTube/DropBox/OneDrive) and copy and paste the link in addition, or instead of, upload.
  - If you are submitting a 2D artwork you must include 2 photographs.
  - If you are submitting an installation, a sculpture or a performance you must include 2 photographs and you may also include a 1 minute video (max) showing the work.
  - Artists submitting a video work must include 2 still photographs and the video work in full. Multi-channel videos must be edited and submitted in a way that demonstrates how the artwork is to be displayed in the gallery (eg. a two-channel video artwork needs to be submitted as 1 file featuring the two channels in the order they should appear on the wall). Video artists may also include a maximum 2.5 minute 'excerpt' or 'trailer'. Please see Clause 2(j) and 2(k) in the Terms and Conditions for further details.

**IMPORTANT NOTE: you must finish the form in one sitting- as the system DOES NOT allow the entry form to save and continue later.**

If you still need help after you have carefully read the below FAQs, feel free to call our friendly staff on this following number: +61 02 8711 7123

## **2. Can children enter the Blake Prize?**

No. Entrants must be 18 years old or older.

## **3. Does my work need to be finished when I submit my entry?**

Yes. You need to include photos and/or video of the *finished* work in your entry form.

## **4. When will I be notified if I am a finalist or not?**

Please see the online entry form or our website for up-to-date Finalist Announcement date.

## **5. I haven't received my confirmation email after paying, so I don't have access to the entry form!**

Please check your junk box. If still no luck, get in touch with us, we'll re-send the email to you.

## **6. Can I submit an artwork that was created before the Entry Form opened?**

Yes. Artworks must have been created within 2 years before the Entry Form opens (see Key Dates).

## **7. Is there some way I can preview the questions in the online entry form without starting it?**

Yes! Scroll down past these FAQs and you will find a preview of the questions on the online entry form.

## **8. How many artworks can I enter?**

Artists are limited to the entry of two artworks. Each artwork must be submitted on separate entry forms. Each entry will incur a fee of \$50.

## **9. Can I send my work in on a thumb drive or USB instead of submitting it via the online entry form?**

No. If you are a finalist, you may be required to deliver your work on a thumb drive or a USB. You will be notified if this is the case.

## **10. If I am selected as a finalist can I install the work myself?**

Casula Powerhouse Art Centre works with trained and professional installers, we ask that you provide easy to follow instructions to us and we install the work.

## **11. When/how should I deliver my artwork?**

Only finalists will be required to deliver their artwork. You will be notified if you are a finalist. Artists are responsible for transport, delivery and collection of their work if selected as a finalist.

## **12. Can an artwork made by a group or collective be entered?**

Yes. Please ensure you have one person complete the online entry form on the group/collective's behalf. The entry form has fields in which you can list each member of your group/collective and/or include your group/collective's name.

## **13. I keep trying to submit my entry but the form closes before I can finish. What should I do?**

If you leave the form open for too long at any stage without completing it, it will eventually time out and you will not be able to continue. This means you will have to start again. We recommend you have everything you need to enter ready before you start and complete the form in one sitting.

## **14. How do I enter the Blake Poetry Prize?**

The Blake Poetry Prize has a different entry form.

If you need further info, please get in touch with WestWords, our Blake Poetry partner. They will answer any questions you have about the Poetry Prize.

**PHONE:** 1800 WESTWORDS

**EMAIL:** [admin@westwords.com.au](mailto:admin@westwords.com.au)

**WEBSITE:** westwords.com.au

## **15. Is there a minimum or maximum size artwork I'm allowed to submit?**

Yes and no.

Video works cannot be longer than 15 minutes long. There is no minimum size for other mediums, however your work will need to be dismantled if it exceeds 200cm (h) x 200cm (w) x 200cm (d). If it cannot be dismantled it will not be accepted. The measurements must include any frame and/or mounting board. By entering, Entrants understand and agree that artworks exceeding 200cm (h) x 200cm (w) x 200cm may require dismantling for storage, transportation and access purposes.

## **16. How will the judges see my work/what technology will the judges have available to them to view my work?**

Finalists will be chosen by an external panel of judges using the information entrants have submitted on their entry forms. The judges may view this information on screens or on paper.

The same panel of judges will select the three final winners from the installed exhibition of finalists. Please see Clauses 5 (a) – 5(i) in the Terms and Conditions for full details. (You can find full Ts and Cs on our website and in the online Entry Form).

## **17. Who are the judges?**

The finalists and prize winners will be selected by a panel of three judges external to Casula Powerhouse Arts Centre and Liverpool Council staff. The judging panel is made up of three judges with wide experience across the arts, spirituality/religion/belief/non-belief.

Keep an eye on our website for information about the judges, which will be released once they are confirmed.

## **18. I'd like to enter a video artwork; how do I upload it?**

Maximum length of video artwork allowed is 15 minutes (does not include credits/acknowledgements).

Artists submitting a video work must include 2 still photographs and the video work in full. Multi-channel videos must be edited and submitted in a way so that each channel can be viewed at the same time as intended. Video artists may also include a maximum 2.5 minute 'excerpt' or 'trailer' of their work.

There is a maximum of 10MB allowed for total artwork upload. All photographs must be high-res JPEGs that are at minimum 2MB each. All photographs should be named in this format: Artist

Name\_Artwork Title\_Year. You can also use a file hosting website (eg. Vimeo/Youtube/DropBox/OneDrive) and copy and paste the link in addition, or instead of, upload.

Please see Clause 2(j) and 2(k) in the Terms and Conditions for further details. (You can find full Ts and Cs on our website and in the online Entry Form).

### **19. I'm not very good with computers/don't have a computer. What should I do?**

We advise that you call a friend who you know can help you. Preferably someone who you know is computer savvy! Just make sure you allow enough time to complete the form with your helper before the closing date.

The staff at CPAC are happy to provide basic assistance. However, it can be difficult for them to help you with computer issues without being with you. They also need to ensure that they are not helping you in any way that might create a conflict of interest. In light of this, they may ask you to try to 'call a friend' instead.

### **20. I have a disability or impairment that makes it hard to submit my artwork, what should I do?**

We advise that you get in touch with a friend, a family member or a relevant professional in your life who you know can help you submit your application form. Be sure to allow enough time to find a solution with your helper before the closing date.

The staff at CPAC are happy to provide basic assistance. However, it can be difficult for them to help you if they do not properly understand the difficulties you may be experiencing. They also need to ensure that they are not helping you in any way that might create a conflict of interest. In light of this, they may ask you to try to 'call a friend' instead.

### **21. I've checked this list of FAQs, I've read the Terms and Conditions (you can find full Ts and Cs on our website and in the online Entry Form) and checked out the preview of entry form questions (which are included in this document below) and I'm still stuck. How do I contact you?**

Reception@[casulapowerhouse.com](mailto:casulapowerhouse.com)

+61 02 8711 7123

# Preview of questions in the 68<sup>th</sup> Blake Prize online entry form

**This is only a preview** of the questions on the online entry form. You must follow the 2 steps listed at the beginning of this FAQ document to enter the 68<sup>th</sup> Blake Prize. The preview begins below.

\* Indicates required field

## PART 1: PAYMENT

Have you paid your entry fee? \*

What is your booking number? \*

## PART 2: TERMS AND CONDITIONS AGREEMENT

Are you a competition judge OR a Current Liverpool City Councillor OR a current Liverpool City Council employee (including casual employees) OR a director/Board Member of a sponsor organisation (or an immediate family member of any of these people)? \*

Have you read and agree to the terms and conditions? \*

## PART 3: ARTIST/S DETAILS

Full Name \*

Preferred exhibiting name

If the above is left blank, the Full Name entered in the previous question will be used. If you are a group of artists or collaborative, please use this space to specify how you would like to be called (you may list each name OR use a name for your group).

Email \*

Phone number \*

Postal Address \*

Do you have an Instagram, Facebook or Twitter for your art practice? If yes please include your handles.

Please upload your Artist CV as a Word Doc or PDF \*

Do you have an ABN? If yes, please list it.

Are you registered for GST? \*

Are you represented by an agent or gallery? \*

If you answer yes to the above question, you will need to include the following: Name of agent/gallery/dealer, Business address of agent/gallery, Phone number of

agent/gallery/dealer, Email of agent/gallery/dealer, ABN of agent/gallery and indicate whether or not the agent/gallery is registered for GST.

## **PART 4: ART WORK DETAILS**

You may only upload 1 artwork per form.

Artwork Title \*

Year artwork made \*

Artwork Medium/Materials \*

Artwork dimensions: Height in cm \*

Artwork dimensions: Width in cm \*

Artwork dimensions: Depth in cm \*

Artwork weight in grams \*

Artwork length in minutes (if applicable)

Artwork sale price in AUD \$ \*

Insurance value of your work in AUD \$ \*

Acknowledgements (if applicable)

Specific Installation and/or Space and Lighting Requirements (Eg. To be installed at a certain height, needs power, specific lighting, specific install method etc. OR no special installation and/or space requirements) \*

Care and Maintenance of Artwork (Eg. Requires water weekly, ready to hang etc. OR no special care required.) \*

## **PART 5: ARTWORK STATEMENT**

When completing the entry form entrants need to provide an artist statement about your artwork entry and how it demonstrates engagement with themes of spirituality, religion, and/or belief. The maximum word limit for your statement is 200 words. Please do not include personal details such as name or other identifiers in this section. If you are copying and pasting from a different document, please use plain, non-formatted text. \*

## **PART 6: ARTWORK UPLOAD**

When completing the entry form entrants must submit photographs and/or a video to their application in the way that applies to their artwork:

Artists submitting a 2D artwork must include: 2 photographs.

Artists submitting a 3D artwork (including sculpture, installation, or performance) must include: 2 photographs. Optional: artists may also include 1 video, max 1 minute in length, showing the work.

Artists submitting a video work must include: 2 still photographs and the video work in full. Multi-channel videos must be edited and submitted in a way that demonstrates how

the artwork is to be displayed in the gallery (eg. a two-channel video artwork needs to be submitted as 1 file featuring the two channels in the order they should appear on the wall). Maximum length of video artwork is 15 minutes. Artists may also include a maximum 2.5 minute 'expert' or 'trailer' that may be used for judging and/or marketing and promotion.

Please note:

- a. All photographs submitted must be hi-res JPEGs. Minimum size is 2MB for each photograph. Maximum size allowed for all file uploaded is 10 MB.
- b. All photographs and videos need to be of finished artworks.
- c. All videos may either be uploaded or shared via a link from a file sharing or file hosting website (Vimeo/DropBox/Youtube/OneDrive). Maximum size for the upload is 10MB.
- d. All files should be named in this format: Artist Name\_Artwork Title\_Year
- e. Any media or material submitted in addition to the above will not be accepted/viewed. Photos/photocopies/other reproductions of entered works will not be accepted.

## **PART 7: OPTIONAL PRIZE SELECTION**

All entries that meet the conditions of entry are eligible for consideration for the main \$35,000 Blake Prize.

When completing the entry form, please indicate below whether or not you'd like to enter the Blake Emerging Artist Prize OR The Blake Established Artist Residency in addition to the main \$35,000 Blake Prize.

## **PART 8: PERMISSIONS**

Do you give permission for your uploaded photographs to be used and cropped for the catalogue and/or gallery labels/signage? \*

Do you Give permission for CPAC to use your uploaded photographs and videos for marketing purposes such as: CPAC website, social media pages and/or email newsletters? \*

Do you give CPAC permission to share your contact details with its media partners in the event that they wish to discuss promotional/interview/publishing/broadcasting opportunities with you? \*

Would you like to join the Casula Powerhouse Arts Centre mailing list and get all the latest news directly to your inbox? \*