

## **COVID-19 RESTRICTIONS INTERNAL FACTSHEET — VENUE HIRE**

(AS OF 1 MAY 2021)

Following announcement from NSW State Government, Casula Powerhouse Arts Centre is open for casual bookings. Please refer to these frequently asked questions in relation to making a casual booking under the current COVID-19 restrictions.

### **What are the current capacities of the Casula Powerhouse Arts Centre hireable spaces?**

The 2 square metre rule per person applies at all times and has affected maximum capacities in each space; please refer to the revised capacities. These capacities have also been updated on the Council website and in the Casula Powerhouse Venue Hire booklet on the Website.

### **The hirer must state the number of attendees at their booking and this must be noted in the Venue Hire Enquiry form.**

Please note that these capacities include all guests present during the booking including children, decorators and planners, officials and assistants for services, caterers, entertainers and DJs, etc.

### **Am I able to take a booking for the future for over the current capacities (i.e. 100 people)?**

At this point Casula Powerhouse Arts Centre can take a booking for a date in the future, however it will only be for the relevant restrictions and capacities as noted above. Only when NSW Government restrictions change will these capacities be adjusted.

### **Will there be a discount for hiring the venue at reduced capacity?**

Unfortunately, no discounts will apply.

### **Has any special cleaning been undertaken in the Casula Powerhouse Arts Centre?**

Casula Powerhouse Arts Centre are continually cleaning all hireable and public spaces, however all hirers and their attendees must practice and promote personal hygiene. Hand sanitiser and hand wipes are not provided, so hirers must ensure they are available for their guests during their booking as needed.

### **What if the hirer or one of their attendees is unwell at the time of the booking and they would like to cancel their booking?**

As per advice from NSW Government, anybody who is unwell must stay home. If the hirer chooses to cancel their booking they must do so in writing to [venue@casulapowerhouse.com](mailto:venue@casulapowerhouse.com) (The relevant cancellation fees will apply.)

### **If restrictions are increased again and affect the casual bookings (i.e. further reduced capacities) and the hirer is unable to comply, will they be charged a cancellation fee?**

No, if restrictions are increased and the hirer chooses to cancel, they will not be charged a cancellation fee.

Please note that answers to these FAQs will change as the COVID-19 restrictions are updated by NSW Government. Please continue to refer to the NSW Government COVID-19 website for more information on how to keep safe when in a public space. Casula Powerhouse Arts Centre will update this factsheet on the Intranet and external factsheets to customers on Council's website as needed.

If there are any questions, please forward them to Casula Powerhouse Arts Centre who will dispense answers and updated information.

### **Updated Casula Powerhouse Arts Centre Venue Capacities**

Theatre (seated)	214pax
Turbine Hall	70pax
Performance Space	40pax
Artist Studio or Kids Studio	15pax
Bellbird Dining and Bar	40pax
Bellbird Awning	18pax

Capacity limits above are a guide only and are dependent on room configuration and additional furniture. Please speak to our Venue Hire and Events Officer